Annual Holiday Toy Drive

Supporting The Open Door Care Network

Toy Drive Toolkit



Open Door Care Network

Welcome to the Open Door Care Network

Every child deserves a joyful holiday season—and with your help,
we can make that dream a reality.

At Open Door Care Network, we believe that compassion and community can change lives. Our holiday tradition of giving gifts to our youngest patients began nearly 40 years ago and has brought warmth, hope, and festive cheer to thousands of families.

Since our founding in 1972 as a free clinic in Ossining, Open Door Care Network has grown into a vital source of health care and support services for over 60,000 patients. We provide high-quality, accessible care regardless of ability to pay.

Today, Open Door operates centers in Ossining, Brewster, Mamaroneck, Mount Kisco, Port Chester, and Sleepy Hollow. Additionally, we run nine School-Based Health Centers located in the Ossining, Port Chester and Webutuck School Districts. We also serve dental patients via a dental van and a dental practice in Saugerties, NY as well as in some of our centers.

This holiday season, we aim to distribute 3,000 gifts to children who might otherwise go without. By organizing a Toy Drive or contributing in any way, you're not just giving a gift, you're giving joy, dignity, and the message that someone cares.

When you volunteer with Open Door, you become part of something bigger and part of a tradition that uplifts lives.

Thank you for your heart, your time, and your commitment. Together, we'll make this season shine brighter than ever.

Warmly,
The Open Door Team

Learn more by contacting the Holiday Department at holiday@odfmc.org, by phone at 914-305-6877 or online at rebrand.ly/odcntoys

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Tips for Hosting a Successful Toy Drive

Select Your Dates

- **Start your drive early.** The greatest support is needed from November 15th through December 15th. Holiday toy shopping begins in November.
- Maximize your Toy Drive donations by limiting your drive to one or two weeks.

Ways to Collect

- **Virtual Toy Drive** - Bring your drive online.
  - **Use our** Amazon Wish List.
  - **Create a** YouGiveGoods, an engaging fundraising platform that ships our Wish List toys directly to us in bulk. For additional information, contact the Holiday Department at holiday@odfmc.org
- **Collection Boxes:**
  - Decorate a large box with festive wrapping paper to create a donation box.
  - Use our downloadable Toy Drop Box signage.
  - Place your Drop Box in a location that people will have easy access to.
  - Kick off the drive by adding your own donations to the Box!
  - Need a large collection box? Email the Holiday Department at holiday@odfmc.org
- **Donate Funds:** Monetary donations directly support the purchase of toys, batteries and other supplies needed to ensure our Toy Distribution Days are extra special.
  - **Donate Online** - Donate using our secure **Online Donation Form.**
  - **Donate by Phone** - Contact the Foundation of the Open Door Care Network at 914-502-1410, Monday through Friday, 9 AM to 5 PM.
  - **Donate by Mail** - Checks can be made payable to **Open Door Foundation** and mailed to: Open Door Care Network, Attn: Tara Scarduzi 560 White Plains Road, Suite 200, Tarrytown, NY 10591.

Holiday Toy & Gift Card Wish List

New, unwrapped toys and gifts valued between $20-$25 are needed for children ages newborn through 11 years old.

- **Download** our Wish List.
- **Most Needed Toys:** Craft kits, Legos, puzzles, teen room décor, learning toys, tech toys and board games.
- **Gift Cards: Amazon** and **Target**
- **Please No:** Stuffed animals, toy weapons, oversized toys.

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Promote, Promote, Promote

Spread the word and engage your family, friends, and co-workers. Promote your drive through newsletters, e-blasts, and social media.

- **Use our hashtags** #OpenDoorToyDrive #GiveAGift on Facebook, Instagram, and Twitter (now X). Encourage your friends, family members and co-workers to share the posts.
- **Post flyers** in buildings, offices, schools, and towns. Distribute to groups helping with the drive.
- **Let us know about your drive,** so we can give you a shout out on Open Door's social media.

Delivering Donated Items

- Drop-offs: Donations are to be delivered to our administrative offices located at 560 White Plains Road, Suite 200, Tarrytown, NY 10591 Attn: Wendy Armstrong. Please contact the **Holiday Department at holiday@odfmc.org or 914-305-6877** for delivery instructions and to schedule a delivery time before donation drop-offs.
- Pick-ups: We greatly appreciate your efforts to drop off your collected toys and donations; if you are unable to deliver items, please contact the **Holiday Department at holiday@odfmc.org or 914-305-6877.**

Volunteer Opportunities

There are many ways to give your time and get involved.

- **Organize & Sort Toys:** Help separate and box toys according to age.
- **Distribute Toys:** Help hand-out toys at our Medical Centers on Toy Distribution Dates. Minimum age 16. (Spanish speaking helpful but not necessary).
- **Be a Driver:** Pick up toy donations at various locations in Westchester County.

Be Creative and Have Fun!

Host a toy drive kick-off event, holiday party, or a bake sale...just to name a few. There are so many creative ways to collect holiday gifts and monetary donations.

Share the joy. Make this holiday season a truly magical experience for the children in our community.

Need assistance?

Contact the Holiday Department at holiday@odfmc.org or call 914-305-6877.

Thank you for supporting Open Door. Happy Holidays!

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Tools and Resources

Sample Social Media Posts

- Help us to ensure EVERY child has a gift this holiday season. Donate NEW toys to Open Door's Holiday Toy Drive. #OpenDoorToyDrive #GiveAGift
- Bring the joy of the holiday season to those in need. Support Open Door's Virtual Toy Drive. To sign up, contact the **Holiday Department at holiday@odfmc.org or 914-305-6877.**
- Help spread holiday cheer to a child in our communities. Get involved in Open Door's Holiday Toy Drive! For support, contact the **Holiday Department at holiday@odfmc.org or 914-305-6877.**

Click on any of the thumbnails below to download a template you can use!



Wish List



Toy Drive Flyer



Vertical Drop Box Sign



Horizontal Drop Box Sign

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